

EXHIBIT “A”



Corporate Creations Network Inc.
801 US Highway 1 North Palm Beach, FL 33408

PetSmart LLC
Suzanne Grant Paralegal
PetSmart LLC
19601 North 27th Avenue
Phoenix AZ 85027

11/08/2021

SERVICE OF PROCESS NOTICE

The following is a courtesy summary of the enclosed document(s). **ALL information should be verified by you.**

Item: 2021-922

Note: Any questions regarding the substance of the matter described below, including the status or how to respond, should be directed to the contact set forth in line 12 below or to the court or government agency where the matter is being heard. **IMPORTANT:** All changes or updates to the SOP contact individuals or their contact information must be submitted in writing to SOPcontact@corpcreations.com. Any changes will become effective upon written confirmation of Corporate Creations.

1.	Entity Served:	PetSmart LLC	
2.	Title of Action:	John Banks vs. Petsmart, LLC; et al.	
3.	Document(s) Served:	Summons Complaint for Damages Civil Case Cover Sheet Civil Case Cover Sheet Addendum and Statement of Location	
4.	Court/Agency:	Los Angeles County Superior Court	
5.	State Served:	California	
6.	Case Number:	21STCV39759	
7.	Case Type:	Negligence/Personal Injury	
8.	Method of Service:	Hand Delivered	
9.	Date Received:	Friday 11/05/2021	
10.	Date to Client:	Monday 11/08/2021	
11.	# Days When Answer Due: Answer Due Date:	30 Sunday 12/05/2021	CAUTION: Client is solely responsible for verifying the accuracy of the estimated Answer Due Date. To avoid missing a crucial deadline, we recommend immediately confirming in writing with opposing counsel that the date of the service in their records matches the Date Received.
12.	Sop Sender: (Name, City, State, and Phone Number)	Timothy J. Ryan Huntington Beach, CA 714-898-4444	
13.	Shipped To Client By:	Email Only with PDF Link	
14.	Tracking Number:		
15.	Handled By:	051	
16.	Notes:	Also Attached: * Notice of Case Assignment, etc.	

NOTE: This notice and the information above is provided for general informational purposes only and should not be considered a legal opinion. The client and their legal counsel are solely responsible for reviewing the service of process and verifying the accuracy of all information. At Corporate Creations, we take pride in developing systems that effectively manage risk so our clients feel comfortable with the reliability of our service. We always deliver service of process so our clients avoid the risk of a default judgment. As registered agent, our role is to receive and forward service of process. To decrease risk for our clients, it is not our role to determine the merits of whether service of process is valid and effective. It is the role of legal counsel to assess whether service of process is invalid or defective. Registered agent services are provided by Corporate Creations Network Inc.

SUMMONS
(CITACION JUDICIAL)

NOTICE TO DEFENDANT: PETSMART, LLC; and DOES 1 through, 20,
(AVISO AL DEMANDADO): inclusive,

YOU ARE BEING SUED BY PLAINTIFF: JOHN BANKS
(LO ESTÁ DEMANDANDO EL DEMANDANTE):

NOTICE! You have been sued. The court may decide against you without your being heard unless you respond within 30 days. Read the information below.

You have 30 CALENDAR DAYS after this summons and legal papers are served on you to file a written response at this court and have a copy served on the plaintiff. A letter or phone call will not protect you. Your written response must be in proper legal form if you want the court to hear your case. There may be a court form that you can use for your response. You can find these court forms and more information at the California Courts Online Self-Help Center (www.courtinfo.ca.gov/selfhelp), your county law library, or the courthouse nearest you. If you cannot pay the filing fee, ask the court clerk for a fee waiver form. If you do not file your response on time, you may lose the case by default, and your wages, money, and property may be taken without further warning from the court.

There are other legal requirements. You may want to call an attorney right away. If you do not know an attorney, you may want to call an attorney referral service. If you cannot afford an attorney, you may be eligible for free legal services from a nonprofit legal services program. You can locate these nonprofit groups at the California Legal Services Web site (www.lawhelpcalifornia.org), the California Courts Online Self-Help Center (www.courtinfo.ca.gov/selfhelp), or by contacting your local court or county bar association. **NOTE:** The court has a statutory lien for waived fees and costs on any settlement or arbitration award of \$10,000 or more in a civil case. The court's lien must be paid before the court will dismiss the case.
iAVISO! Lo han demandado. Si no responde dentro de 30 días, la corte puede decidir en su contra sin escuchar su versión. Lea la información a continuación.

Tiene 30 DÍAS DE CALENDARIO después de que le entreguen esta citación y papeles legales para presentar una respuesta por escrito en esta corte y hacer que se entregue una copia al demandante. Una carta o una llamada telefónica no lo protegen. Su respuesta por escrito tiene que estar en formato legal correcto si desea que procesen su caso en la corte. Es posible que haya un formulario que usted pueda usar para su respuesta. Puede encontrar estos formularios de la corte y más información en el Centro de Ayuda de las Cortes de California (www.sucorte.ca.gov), en la biblioteca de leyes de su condado o en la corte que le quede más cerca. Si no puede pagar la cuota de presentación, pida al secretario de la corte que le dé un formulario de exención de pago de cuotas. Si no presenta su respuesta a tiempo, puede perder el caso por incumplimiento y la corte le podrá quitar su sueldo, dinero y bienes sin más advertencia.

Hay otros requisitos legales. Es recomendable que llame a un abogado inmediatamente. Si no conoce a un abogado, puede llamar a un servicio de remisión a abogados. Si no puede pagar a un abogado, es posible que cumpla con los requisitos para obtener servicios legales gratuitos de un programa de servicios legales sin fines de lucro. Puede encontrar estos grupos sin fines de lucro en el sitio web de California Legal Services, (www.lawhelpcalifornia.org), en el Centro de Ayuda de las Cortes de California, (www.sucorte.ca.gov) o poniéndose en contacto con la corte o el colegio de abogados locales. AVISO: Por ley, la corte tiene derecho a reclamar las cuotas y los costos exentos por imponer un gravamen sobre cualquier recuperación de \$10,000 ó más de valor recibida mediante un acuerdo o una concesión de arbitraje en un caso de derecho civil. Tiene que pagar el gravamen de la corte antes de que la corte pueda desechar el caso.

The name and address of the court is:

(El nombre y dirección de la corte es):

Superior Court of California, County of Los Angeles

111 North Hill Street

Los Angeles, California 90012

Sherri R. Carter Executive Officer / Clerk of Court

CASE NUMBER
(Número del Caso)

21ST CV 39759

The name, address, and telephone number of plaintiff's attorney, or plaintiff without an attorney, is:

(El nombre, la dirección y el número de teléfono del abogado del demandante, o del demandante que no tiene abogado, es):

TIMOTHY J RYAN & ASSOCIATES

8072 Warner Avenue, HUNTINGTON BEACH, CA 92647

7148984444

DATE: 10/28/2021
(Fecha)

Clerk, by
(Secretario) _____

R. Perez

, Deputy
(Adjunto)

(For proof of service of this summons, use Proof of Service of Summons (form POS-010).)

(Para prueba de entrega de esta citación use el formulario Proof of Service of Summons, (POS-010)).

NOTICE TO THE PERSON SERVED: You are served

1. as an individual defendant.
2. as the person sued under the fictitious name of (specify):

3. on behalf of (specify): PetSmart, LLC
under: CCP 416.10 (corporation) CCP 416.60 (minor)
 CCP 416.20 (defunct corporation) CCP 416.70 (conservatee)
 CCP 416.40 (association or partnership) CCP 416.90 (authorized person)
 other (specify):
4. by personal delivery on (date):



SUMMONS

Assigned for all purposes to: Spring Street Courthouse, Judicial Officer: Jill Feeney

Electronically FILED by Superior Court of California, County of Los Angeles on 10/28/2021 02:25 PM Sherri R. Carter, Executive Officer/Clerk of Court, by R. Perez, Deputy Clerk

1 **TIMOTHY J. RYAN, ESQ. SBN: 101309**
2 **TIMOTHY J. RYAN & ASSOCIATES**
3 **ATTORNEYS AT LAW**
4 8072 WARNER AVENUE
5 HUNTINGTON BEACH, CALIFORNIA 92647
6 TELEPHONE (714) 898-4444
7 FAX (714) 891-5802

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9 Attorneys for Plaintiff
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SUPERIOR COURT OF THE STATE OF CALIFORNIA
FOR THE COUNTY OF LOS ANGELES

JOHN BANKS,

Plaintiff,

vs.

PETSMART, LLC; and DOES 1 through, 20,
inclusive,

Defendants,

CASE NO. 21STCV39759

COMPLAINT FOR DAMAGES
(Personal injuries - Negligence)

AND DEMAND FOR JURY TRIAL

17 Plaintiff complains and alleges:

18 1. The true names and capacities of DOES 1 through 20, inclusive, whether individual,
19 corporate, associate or otherwise, are unknown to plaintiff at the present time; when plaintiff
20 ascertains such true names and capacities, he will ask leave of this court to amend this complaint to
21 set forth same.

22
23 2. At all times mentioned herein, the defendants, and each of them, were the agents,
24 servants, permittees and employees, each of the other, and were acting within the course and scope of
25 said agency, permission and employment.

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COMPLAINT

1 3. The corporate structure and qualifications of the defendants, and each of them, are
2 unknown to plaintiff at the present time, but are well known to said defendants.

3 4. At all times mentioned herein, the defendants and each of them, engaged, as a matter
4 of commercial actuality in purposeful economic activity within the City of Tujunga, County of Los
5 Angeles, State of California.

6
7 5. On or about June 29, 2020, Plaintiff JOHN BANKS, was lawfully on real property
8 located on or about 6348 Foothill Blvd, in the City of Tujunga, County of Los Angeles, State of
9 California using a permanent ladder with due care, in a reasonably foreseeable manner, and for the
10 purpose for which it was created when he slipped and fell approximately twenty feet. Unbeknownst
11 to the Plaintiff, the subject ladder did not have a protective cage which would have prevented the
12 fall.

13
14 6. At all times mentioned herein, the defendants, PETSMART, LLC, and each of them,
15 did so negligently, carelessly and unlawfully, own, rent, lease, manage, maintain, inspect, warrant,
16 build, design, manufacture, remodel, subdivide, franchise, equip, alter, light, supervise, entrust,
17 operate, warn about, clean up and otherwise control said premises so that premises were unsafe,
18 dangerous and defective to persons, including plaintiff, using said premises.

19
20 7. As an actual, direct and proximate result of the conduct and conditions alleged in
21 Paragraphs 4, 5 and 6 herein, plaintiff was caused to sustain severe injuries,

22 a. With continuing suffering, discomfort, anguish and disability caused thereby, all
23 to her damage in excess of \$25,000.00;

24 b. Past hospital, surgical, medical and incidental expenses in sums not yet fully
25 known, but which sums are capable of being made certain by calculation.

26 c. Future hospital, surgical, medical and incidental expenses, all to her damage in
27 excess of \$25,000.00;

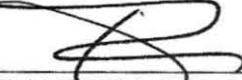
28 When those sums not yet fully known, become known, plaintiff, will ask leave of this
court to amend this complaint to set forth same.

1 WHEREFORE, Plaintiff JOHN BANKS, prays for judgment against the Defendants,
2 and each of them, as follows:

3 1. For plaintiff's general damages in sums in excess of \$25,000.00;
4 2. For plaintiff's hospital, surgical, medical and incidental expenses incurred,
5 together with interest on said sums as is allowable pursuant to Civil Code Sections 3287 and 3288;
6 3. For plaintiff's future hospital, surgical, medical and incidental expenses, all to
7 his damage in excess of \$25,000.00;
8 4. For plaintiff's cost of suit incurred herein; and
9 5. For such and further relief as this court deems just and proper and necessary to
do all that law allows.

10
11 DATED: October 28, 2021

TIMOTHY J. RYAN
& ASSOCIATES



TIMOTHY J. RYAN, ESQ.
Attorney for Plaintiff

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16 JURY DEMAND

17 Plaintiff, JOHN BANKS demands a trial by jury on all claims so triable.

18
19 DATED: October 28, 2021

TIMOTHY J. RYAN
& ASSOCIATES



TIMOTHY J. RYAN, ESQ.
Attorney for Plaintiff

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COMPLAINT

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address): TIMOTHY J RYAN & ASSOCIATES 8072 Warner Avenue, HUNTINGTON BEACH, CA 92647 TELEPHONE NO.: 7148984444 E-MAIL ADDRESS tim@tjryanlaw.com ATTORNEY FOR (Name) John Banks		FOR COURT USE ONLY SBN: 101309 FAX NO. (Optional): 7148915802
SUPERIOR COURT OF CALIFORNIA, COUNTY OF LOS ANGELES STREET ADDRESS: 111 North Hill Street MAILING ADDRESS: 111 North Hill Street CITY AND ZIP CODE: Los Angeles, 90012 BRANCH NAME: Stanley Mosk Courthouse		
CASE NAME: JOHN BANKS V. PETSMART, LLC		
CIVIL CASE COVER SHEET <input checked="" type="checkbox"/> Unlimited <input type="checkbox"/> Limited (Amount demanded exceeds \$25,000) (Amount demanded is \$25,000 or less)		Complex Case Designation <input type="checkbox"/> Counter <input type="checkbox"/> Joinder Filed with first appearance by defendant (Cal. Rules of Court, rule 3.402)
		CASE NUMBER: 21ST CV 39759
		JUDGE: DEPT.:

Items 1–6 below must be completed (see instructions on page 2).

1. Check one box below for the case type that best describes this case:			
Auto Tort <input type="checkbox"/> Auto (22) <input type="checkbox"/> Uninsured motorist (46) Other PI/PD/WD (Personal Injury/Property Damage/Wrongful Death) Tort <input type="checkbox"/> Asbestos (04) <input type="checkbox"/> Product liability (24) <input type="checkbox"/> Medical malpractice (45) <input checked="" type="checkbox"/> Other PI/PD/WD (23) Non-PI/PD/WD (Other) Tort <input type="checkbox"/> Business tort/unfair business practice (07) <input type="checkbox"/> Civil rights (08) <input type="checkbox"/> Defamation (13) <input type="checkbox"/> Fraud (16) <input type="checkbox"/> Intellectual property (19) <input type="checkbox"/> Professional negligence (25) <input type="checkbox"/> Other non-PI/PD/WD tort (35) Employment <input type="checkbox"/> Wrongful termination (36) <input type="checkbox"/> Other employment (15)		Contract <input type="checkbox"/> Breach of contract/warranty (06) <input type="checkbox"/> Rule 3.740 collections (09) <input type="checkbox"/> Other collections (09) <input type="checkbox"/> Insurance coverage (18) <input type="checkbox"/> Other contract (37) Real Property <input type="checkbox"/> Eminent domain/Inverse condemnation (14) <input type="checkbox"/> Wrongful eviction (33) <input type="checkbox"/> Other real property (26) Unlawful Detainer <input type="checkbox"/> Commercial (31) <input type="checkbox"/> Residential (32) <input type="checkbox"/> Drugs (38) Judicial Review <input type="checkbox"/> Asset forfeiture (05) <input type="checkbox"/> Petition re: arbitration award (11) <input type="checkbox"/> Writ of mandate (02) <input type="checkbox"/> Other judicial review (39)	Provisionally Complex Civil Litigation (Cal. Rules of Court, rules 3.400–3.403) <input type="checkbox"/> Antitrust/Trade regulation (03) <input type="checkbox"/> Construction defect (10) <input type="checkbox"/> Mass tort (40) <input type="checkbox"/> Securities litigation (28) <input type="checkbox"/> Environmental/Toxic tort (30) <input type="checkbox"/> Insurance coverage claims arising from the above listed provisionally complex case types (41) Enforcement of Judgment <input type="checkbox"/> Enforcement of judgment (20) Miscellaneous Civil Complaint <input type="checkbox"/> RICO (27) <input type="checkbox"/> Other complaint (not specified above) (42) Miscellaneous Civil Petition <input type="checkbox"/> Partnership and corporate governance (21) <input type="checkbox"/> Other petition (not specified above) (43)

2. This case is is not complex under rule 3.400 of the California Rules of Court. If the case is complex, mark the factors requiring exceptional judicial management:

- a. Large number of separately represented parties
- b. Extensive motion practice raising difficult or novel issues that will be time-consuming to resolve
- c. Substantial amount of documentary evidence
- d. Large number of witnesses
- e. Coordination with related actions pending in one or more courts in other counties, states, or countries, or in a federal court
- f. Substantial postjudgment judicial supervision

3. Remedies sought (check all that apply): a. monetary b. nonmonetary; declaratory or injunctive relief c. punitive

4. Number of causes of action (specify): One

5. This case is is not a class action suit.

6. If there are any known related cases, file and serve a notice of related case. (You may use form CM-015.)

Date: October 28, 2021

Timothy J. Ryan, Esq.

(TYPE OR PRINT NAME)

(SIGNATURE OF PARTY OR ATTORNEY FOR PARTY)

NOTICE

- Plaintiff must file this cover sheet with the first paper filed in the action or proceeding (except small claims cases or cases filed under the Probate Code, Family Code, or Welfare and Institutions Code). (Cal. Rules of Court, rule 3.220.) Failure to file may result in sanctions.
- File this cover sheet in addition to any cover sheet required by local court rule.
- If this case is complex under rule 3.400 et seq. of the California Rules of Court, you must serve a copy of this cover sheet on all other parties to the action or proceeding.
- Unless this is a collections case under rule 3.740 or a complex case, this cover sheet will be used for statistical purposes only.

Page 1 of 2

INSTRUCTIONS ON HOW TO COMPLETE THE COVER SHEET

CM-010

To Plaintiffs and Others Filing First Papers. If you are filing a first paper (for example, a complaint) in a civil case, you must complete and file, along with your first paper, the Civil Case Cover Sheet contained on page 1. This information will be used to compile statistics about the types and numbers of cases filed. You must complete items 1 through 6 on the sheet. In item 1, you must check one box for the case type that best describes the case. If the case fits both a general and a more specific type of case listed in item 1, check the more specific one. If the case has multiple causes of action, check the box that best indicates the primary cause of action. To assist you in completing the sheet, examples of the cases that belong under each case type in item 1 are provided below. A cover sheet must be filed only with your initial paper. Failure to file a cover sheet with the first paper filed in a civil case may subject a party, its counsel, or both to sanctions under rules 2.30 and 3.220 of the California Rules of Court.

To Parties in Rule 3.740 Collections Cases. A "collections case" under rule 3.740 is defined as an action for recovery of money owed in a sum stated to be certain that is not more than \$25,000, exclusive of interest and attorney's fees, arising from a transaction in which property, services, or money was acquired on credit. A collections case does not include an action seeking the following: (1) tort damages, (2) punitive damages, (3) recovery of real property, (4) recovery of personal property, or (5) a prejudgment writ of attachment. The identification of a case as a rule 3.740 collections case on this form means that it will be exempt from the general time-for-service requirements and case management rules, unless a defendant files a responsive pleading. A rule 3.740 collections case will be subject to the requirements for service and obtaining a judgment in rule 3.740.

To Parties in Complex Cases. In complex cases only, parties must also use the Civil Case Cover Sheet to designate whether the case is complex. If a plaintiff believes the case is complex under rule 3.400 of the California Rules of Court, this must be indicated by completing the appropriate boxes in items 1 and 2. If a plaintiff designates a case as complex, the cover sheet must be served with the complaint on all parties to the action. A defendant may file and serve no later than the time of its first appearance a joinder in the plaintiff's designation, a counter-designation that the case is not complex, or, if the plaintiff has made no designation, a designation that the case is complex.

Auto Tort

- Auto (22)–Personal Injury/Property Damage/Wrongful Death
- Uninsured Motorist (46) (*if the case involves an uninsured motorist claim subject to arbitration, check this item instead of Auto*)

Other PI/PD/WD (Personal Injury/Property Damage/Wrongful Death) Tort

- Asbestos (04)
- Asbestos Property Damage
- Asbestos Personal Injury/
Wrongful Death
- Product Liability (*not asbestos or toxic/environmental*) (24)
- Medical Malpractice (45)
- Medical Malpractice—
Physicians & Surgeons
- Other Professional Health Care
Malpractice
- Other PI/PD/WD (23)
- Premises Liability (e.g., slip and fall)
- Intentional Bodily Injury/PD/WD (e.g., assault, vandalism)
- Intentional Infliction of
Emotional Distress
- Negligent Infliction of
Emotional Distress
- Other PI/PD/WD

Non-PI/PD/WD (Other) Tort

- Business Tort/Unfair Business Practice (07)
- Civil Rights (e.g., discrimination, false arrest) (*not civil harassment*) (08)
- Defamation (e.g., slander, libel) (13)
- Fraud (16)
- Intellectual Property (19)
- Professional Negligence (25)
- Legal Malpractice
- Other Professional Malpractice (*not medical or legal*)
- Other Non-PI/PD/WD Tort (35)

Employment

- Wrongful Termination (36)
- Other Employment (15)

CASE TYPES AND EXAMPLES**Contract**

- Breach of Contract/Warranty (06)
- Breach of Rental/Lease
- Contract (*not unlawful detainer or wrongful eviction*)
- Contract/Warranty Breach–Seller Plaintiff (*not fraud or negligence*)
- Negligent Breach of Contract/
Warranty
- Other Breach of Contract/Warranty
- Collections (e.g., money owed, open book accounts) (09)
- Collection Case–Seller Plaintiff
- Other Promissory Note/Collections Case
- Insurance Coverage (*not provisionally complex*) (18)
- Auto Subrogation
- Other Coverage
- Other Contract (37)
- Contractual Fraud
- Other Contract Dispute

Real Property

- Eminent Domain/Inverse Condemnation (14)
- Wrongful Eviction (33)
- Other Real Property (e.g., quiet title) (26)
- Writ of Possession of Real Property
- Mortgage Foreclosure
- Quiet Title
- Other Real Property (*not eminent domain, landlord/tenant, or foreclosure*)

Unlawful Detainer

- Commercial (31)
- Residential (32)
- Drugs (38) (*if the case involves illegal drugs, check this item; otherwise, report as Commercial or Residential*)

Judicial Review

- Asset Forfeiture (05)
- Petition Re: Arbitration Award (11)
- Writ of Mandate (02)
 - Writ–Administrative Mandamus
 - Writ–Mandamus on Limited Court Case Matter
 - Writ–Other Limited Court Case Review
- Other Judicial Review (39)
- Review of Health Officer Order
- Notice of Appeal–Labor Commissioner Appeals

Provisionally Complex Civil Litigation (Cal. Rules of Court Rules 3.400–3.403)

- Antitrust/Trade Regulation (03)
- Construction Defect (10)
- Claims Involving Mass Tort (40)
- Securities Litigation (28)
- Environmental/Toxic Tort (30)
- Insurance Coverage Claims (*arising from provisionally complex case type listed above*) (41)

Enforcement of Judgment

- Enforcement of Judgment (20)
- Abstract of Judgment (Out of County)
- Confession of Judgment (*non-domestic relations*)
- Sister State Judgment
- Administrative Agency Award (*not unpaid taxes*)
- Petition/Certification of Entry of Judgment on Unpaid Taxes
- Other Enforcement of Judgment Case

Miscellaneous Civil Complaint

- RICO (27)
- Other Complaint (*not specified above*) (42)
- Declaratory Relief Only
- Injunctive Relief Only (*non-harassment*)
- Mechanics Lien
- Other Commercial Complaint Case (*non-tort/non-complex*)
- Other Civil Complaint (*non-tort/non-complex*)

Miscellaneous Civil Petition

- Partnership and Corporate Governance (21)
- Other Petition (*not specified above*) (43)
- Civil Harassment
- Workplace Violence
- Elder/Dependent Adult Abuse
- Election Contest
- Petition for Name Change
- Petition for Relief From Late Claim
- Other Civil Petition

SHORT TITLE: BANKS V. PETSMART, LLC	CASE NUMBER
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**CIVIL CASE COVER SHEET ADDENDUM AND
STATEMENT OF LOCATION
(CERTIFICATE OF GROUNDS FOR ASSIGNMENT TO COURTHOUSE LOCATION)**

This form is required pursuant to Local Rule 2.3 in all new civil case filings in the Los Angeles Superior Court.

Step 1: After completing the Civil Case Cover Sheet (Judicial Council form CM-010), find the exact case type in Column A that corresponds to the case type indicated in the Civil Case Cover Sheet.

Step 2: In Column B, check the box for the type of action that best describes the nature of the case.

Step 3: In Column C, circle the number which explains the reason for the court filing location you have chosen.

Applicable Reasons for Choosing Court Filing Location (Column C)

1. Class actions must be filed in the Stanley Mosk Courthouse, Central District.	7. Location where petitioner resides.
2. Permissive filing in central district.	8. Location wherein defendant/respondent functions wholly.
3. Location where cause of action arose.	9. Location where one or more of the parties reside.
4. Mandatory personal injury filing in North District.	10. Location of Labor Commissioner Office.
5. Location where performance required or defendant resides.	11. Mandatory filing location (Hub Cases – unlawful detainer, limited non-collection, limited collection, or personal injury).
6. Location of property or permanently garaged vehicle.	

A Civil Case Cover Sheet Category No.	B Type of Action (Check only one)	C Applicable Reasons - See Step 3 Above
Auto (22)	<input type="checkbox"/> A7100 Motor Vehicle - Personal Injury/Property Damage/Wrongful Death	1, 4, 11
Uninsured Motorist (46)	<input type="checkbox"/> A7110 Personal Injury/Property Damage/Wrongful Death – Uninsured Motorist	1, 4, 11
Asbestos (04)	<input type="checkbox"/> A6070 Asbestos Property Damage <input type="checkbox"/> A7221 Asbestos - Personal Injury/Wrongful Death	1, 11 1, 11
Product Liability (24)	<input type="checkbox"/> A7260 Product Liability (not asbestos or toxic/environmental)	1, 4, 11
Medical Malpractice (45)	<input type="checkbox"/> A7210 Medical Malpractice - Physicians & Surgeons <input type="checkbox"/> A7240 Other Professional Health Care Malpractice	1, 4, 11 1, 4, 11
Other Personal Injury/Property Damage/Wrongful Death/Tort (23)	<input checked="" type="checkbox"/> A7250 Premises Liability (e.g., slip and fall) <input type="checkbox"/> A7230 Intentional Bodily Injury/Property Damage/Wrongful Death (e.g., assault, vandalism, etc.) <input type="checkbox"/> A7270 Intentional Infliction of Emotional Distress <input type="checkbox"/> A7220 Other Personal Injury/Property Damage/Wrongful Death	1, 4, 11 1, 4, 11 1, 4, 11 1, 4, 11

SHORT TITLE: BANKS V. PETSMART, LLC		CASE NUMBER	
	A Civil Case Cover Sheet Category No.	B Type of Action (Check only one)	C Applicable Reasons - See Step 3 Above
Non-Personal Injury/ Property Damage/Wrongful Death Tort	Business Tort (07)	<input type="checkbox"/> A6029 Other Commercial/Business Tort (not fraud/breach of contract)	1, 2, 3
	Civil Rights (08)	<input type="checkbox"/> A6005 Civil Rights/Discrimination	1, 2, 3
	Defamation (13)	<input type="checkbox"/> A6010 Defamation (slander/libel)	1, 2, 3
	Fraud (16)	<input type="checkbox"/> A6013 Fraud (no contract)	1, 2, 3
	Professional Negligence (25)	<input type="checkbox"/> A6017 Legal Malpractice	1, 2, 3
		<input type="checkbox"/> A6050 Other Professional Malpractice (not medical or legal)	1, 2, 3
Employment	Other (35)	<input type="checkbox"/> A6025 Other Non-Personal Injury/Property Damage tort	1, 2, 3
	Wrongful Termination (36)	<input type="checkbox"/> A6037 Wrongful Termination	1, 2, 3
	Other Employment (15)	<input type="checkbox"/> A6024 Other Employment Complaint Case	1, 2, 3
		<input type="checkbox"/> A6109 Labor Commissioner Appeals	10
Contract	Breach of Contract/ Warranty (06) (not insurance)	<input type="checkbox"/> A6004 Breach of Rental/Lease Contract (not unlawful detainer or wrongful eviction)	2, 5
		<input type="checkbox"/> A6008 Contract/Warranty Breach -Seller Plaintiff (no fraud/negligence)	2, 5
		<input type="checkbox"/> A6019 Negligent Breach of Contract/Warranty (no fraud)	1, 2, 5
		<input type="checkbox"/> A6028 Other Breach of Contract/Warranty (not fraud or negligence)	1, 2, 5
Collections (09)	<input type="checkbox"/> A6002 Collections Case-Seller Plaintiff	5, 6, 11	
	<input type="checkbox"/> A6012 Other Promissory Note/Collections Case	5, 11	
	<input type="checkbox"/> A6034 Collections Case-Purchased Debt (Charged Off Consumer Debt Purchased on or after January 1, 2014)	5, 6, 11	
Insurance Coverage (18)	<input type="checkbox"/> A6015 Insurance Coverage (not complex)	1, 2, 5, 8	
Other Contract (37)	<input type="checkbox"/> A6009 Contractual Fraud	1, 2, 3, 5	
	<input type="checkbox"/> A6031 Tortious Interference	1, 2, 3, 5	
	<input type="checkbox"/> A6027 Other Contract Dispute(not breach/insurance/fraud/negligence)	1, 2, 3, 8, 9	
Real Property	Eminent Domain/Inverse Condemnation (14)	<input type="checkbox"/> A7300 Eminent Domain/Condemnation Number of parcels _____	2, 6
	Wrongful Eviction (33)	<input type="checkbox"/> A6023 Wrongful Eviction Case	2, 6
	Other Real Property (26)	<input type="checkbox"/> A6018 Mortgage Foreclosure	2, 6
<input type="checkbox"/> A6032 Quiet Title		2, 6	
<input type="checkbox"/> A6060 Other Real Property (not eminent domain, landlord/tenant, foreclosure)		2, 6	
Unlawful Detainer	Unlawful Detainer-Commercial (31)	<input type="checkbox"/> A6021 Unlawful Detainer-Commercial (not drugs or wrongful eviction)	6, 11
	Unlawful Detainer-Residential (32)	<input type="checkbox"/> A6020 Unlawful Detainer-Residential (not drugs or wrongful eviction)	6, 11
	Unlawful Detainer-Post-Foreclosure (34)	<input type="checkbox"/> A6020F Unlawful Detainer-Post-Foreclosure	2, 6, 11
	Unlawful Detainer-Drugs (38)	<input type="checkbox"/> A6022 Unlawful Detainer-Drugs	2, 6, 11

SHORT TITLE: BANKS V. PETSMART, LLC		CASE NUMBER
Judicial Review	A Civil Case Cover Sheet Category No.	B Type of Action (Check only one)
	Asset Forfeiture (05)	<input type="checkbox"/> A6108 Asset Forfeiture Case 2, 3, 6
	Petition re Arbitration (11)	<input type="checkbox"/> A6115 Petition to Compel/Confirm/Vacate Arbitration 2, 5
	Writ of Mandate (02)	<input type="checkbox"/> A6151 Writ - Administrative Mandamus <input type="checkbox"/> A6152 Writ - Mandamus on Limited Court Case Matter <input type="checkbox"/> A6153 Writ - Other Limited Court Case Review 2, 8 2 2
	Other Judicial Review (39)	<input type="checkbox"/> A6150 Other Writ /Judicial Review 2, 8
	Antitrust/Trade Regulation (03)	<input type="checkbox"/> A6003 Antitrust/Trade Regulation 1, 2, 8
	Construction Defect (10)	<input type="checkbox"/> A6007 Construction Defect 1, 2, 3
	Claims Involving Mass Tort (40)	<input type="checkbox"/> A6006 Claims Involving Mass Tort 1, 2, 8
	Securities Litigation (28)	<input type="checkbox"/> A6035 Securities Litigation Case 1, 2, 8
	Toxic Tort Environmental (30)	<input type="checkbox"/> A6036 Toxic Tort/Environmental 1, 2, 3, 8
Provisionally Complex Litigation	Insurance Coverage Claims from Complex Case (41)	<input type="checkbox"/> A6014 Insurance Coverage/Subrogation (complex case only) 1, 2, 5, 8
	Enforcement of Judgment (20)	<input type="checkbox"/> A6141 Sister State Judgment <input type="checkbox"/> A6160 Abstract of Judgment <input type="checkbox"/> A6107 Confession of Judgment (non-domestic relations) <input type="checkbox"/> A6140 Administrative Agency Award (not unpaid taxes) <input type="checkbox"/> A6114 Petition/Certificate for Entry of Judgment on Unpaid Tax <input type="checkbox"/> A6112 Other Enforcement of Judgment Case 2, 5, 11 2, 6 2, 9 2, 8 2, 8 2, 8, 9
	RICO (27)	<input type="checkbox"/> A6033 Racketeering (RICO) Case 1, 2, 8
	Other Complaints (Not Specified Above) (42)	<input type="checkbox"/> A6030 Declaratory Relief Only <input type="checkbox"/> A6040 Injunctive Relief Only (not domestic/harassment) <input type="checkbox"/> A6011 Other Commercial Complaint Case (non-tort/non-complex) <input type="checkbox"/> A6000 Other Civil Complaint (non-tort/non-complex) 1, 2, 8 2, 8 1, 2, 8 1, 2, 8
	Partnership Corporation Governance (21)	<input type="checkbox"/> A6113 Partnership and Corporate Governance Case 2, 8
	Other Petitions (Not Specified Above) (43)	<input type="checkbox"/> A6121 Civil Harassment With Damages <input type="checkbox"/> A6123 Workplace Harassment With Damages <input type="checkbox"/> A6124 Elder/Dependent Adult Abuse Case With Damages <input type="checkbox"/> A6190 Election Contest <input type="checkbox"/> A6110 Petition for Change of Name/Change of Gender <input type="checkbox"/> A6170 Petition for Relief from Late Claim Law <input type="checkbox"/> A6100 Other Civil Petition 2, 3, 9 2, 3, 9 2, 3, 9 2 2, 7 2, 3, 8 2, 9

SHORT TITLE: BANKS V. PETSMART, LLC	CASE NUMBER
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Step 4: Statement of Reason and Address: Check the appropriate boxes for the numbers shown under Column C for the type of action that you have selected. Enter the address which is the basis for the filing location, including zip code. (No address required for class action cases).

REASON:		ADDRESS:
<input checked="" type="checkbox"/> 1. <input type="checkbox"/> 2. <input type="checkbox"/> 3. <input checked="" type="checkbox"/> 4. <input type="checkbox"/> 5. <input type="checkbox"/> 6. <input type="checkbox"/> 7. <input type="checkbox"/> 8. <input type="checkbox"/> 9. <input type="checkbox"/> 10. <input checked="" type="checkbox"/> 11.		6348 Foothill Boulevard
CITY: Tujunga	STATE: CA	ZIP CODE: 91042

Step 5: Certification of Assignment: I certify that this case is properly filed in the Central District of the Superior Court of California, County of Los Angeles [Code Civ. Proc., §392 et seq., and Local Rule 2.3(a)(1)(E)].

Dated: October 28, 2021



(SIGNATURE OF ATTORNEY/FILING PARTY)

PLEASE HAVE THE FOLLOWING ITEMS COMPLETED AND READY TO BE FILED IN ORDER TO PROPERLY COMMENCE YOUR NEW COURT CASE:

1. Original Complaint or Petition.
2. If filing a Complaint, a completed Summons form for issuance by the Clerk.
3. Civil Case Cover Sheet, Judicial Council form CM-010.
4. Civil Case Cover Sheet Addendum and Statement of Location form, LACIV 109, LASC Approved 03-04 (Rev. 02/16).
5. Payment in full of the filing fee, unless there is court order for waiver, partial or scheduled payments.
6. A signed order appointing the Guardian ad Litem, Judicial Council form CIV-010, if the plaintiff or petitioner is a minor under 18 years of age will be required by Court in order to issue a summons.
7. Additional copies of documents to be conformed by the Clerk. Copies of the cover sheet and this addendum must be served along with the summons and complaint, or other initiating pleading in the case.

SUPERIOR COURT OF CALIFORNIA COUNTY OF LOS ANGELES		Reserved for Clerk's File Stamp
COURTHOUSE ADDRESS: Spring Street Courthouse 312 North Spring Street, Los Angeles, CA 90012		FILED Superior Court of California County of Los Angeles 10/28/2021 Sherri R. Carter, Executive Officer / Clerk of Court By: <u>R. Perez</u> Deputy
NOTICE OF CASE ASSIGNMENT UNLIMITED CIVIL CASE		CASE NUMBER: 21STCV39759
Your case is assigned for all purposes to the judicial officer indicated below.		

THIS FORM IS TO BE SERVED WITH THE SUMMONS AND COMPLAINT

	ASSIGNED JUDGE	DEPT	ROOM		ASSIGNED JUDGE	DEPT	ROOM
<input checked="" type="checkbox"/>	Jill Feeney	30					

Given to the Plaintiff/Cross-Complainant/Attorney of Record

Sherri R. Carter, Executive Officer / Clerk of Court

on 10/28/2021
(Date)By R. Perez, Deputy Clerk

INSTRUCTIONS FOR HANDLING UNLIMITED CIVIL CASES

The following critical provisions of the California Rules of Court, Title 3, Division 7, as applicable in the Superior Court, are summarized for your assistance.

APPLICATION

The Division 7 Rules were effective January 1, 2007. They apply to all general civil cases.

PRIORITY OVER OTHER RULES

The Division 7 Rules shall have priority over all other Local Rules to the extent the others are inconsistent.

CHALLENGE TO ASSIGNED JUDGE

A challenge under Code of Civil Procedure Section 170.6 must be made within **15** days after notice of assignment for all purposes to a judge, or if a party has not yet appeared, within 15 days of the first appearance.

TIME STANDARDS

Cases assigned to the Independent Calendaring Courts will be subject to processing under the following time standards:

COMPLAINTS

All complaints shall be served within 60 days of filing and proof of service shall be filed within 90 days.

CROSS-COMPLAINTS

Without leave of court first being obtained, no cross-complaint may be filed by any party after their answer is filed. Cross-complaints shall be served within 30 days of the filing date and a proof of service filed within 60 days of the filing date.

STATUS CONFERENCE

A status conference will be scheduled by the assigned Independent Calendar Judge no later than 270 days after the filing of the complaint. Counsel must be fully prepared to discuss the following issues: alternative dispute resolution, bifurcation, settlement, trial date, and expert witnesses.

FINAL STATUS CONFERENCE

The Court will require the parties to attend a final status conference not more than 10 days before the scheduled trial date. All parties shall have motions in limine, bifurcation motions, statements of major evidentiary issues, dispositive motions, requested form jury instructions, special jury instructions, and special jury verdicts timely filed and served prior to the conference. These matters may be heard and resolved at this conference. At least five days before this conference, counsel must also have exchanged lists of exhibits and witnesses, and have submitted to the court a brief statement of the case to be read to the jury panel as required by Chapter Three of the Los Angeles Superior Court Rules.

SANCTIONS

The court will impose appropriate sanctions for the failure or refusal to comply with Chapter Three Rules, orders made by the Court, and time standards or deadlines established by the Court or by the Chapter Three Rules. Such sanctions may be on a party, or if appropriate, on counsel for a party.

This is not a complete delineation of the Division 7 or Chapter Three Rules, and adherence only to the above provisions is therefore not a guarantee against the imposition of sanctions under Trial Court Delay Reduction. Careful reading and compliance with the actual Chapter Rules is imperative.

Class Actions

Pursuant to Local Rule 2.3, all class actions shall be filed at the Stanley Mosk Courthouse and are randomly assigned to a complex judge at the designated complex courthouse. If the case is found not to be a class action it will be returned to an Independent Calendar Courtroom for all purposes.

***Provisionally Complex Cases**

Cases filed as provisionally complex are initially assigned to the Supervising Judge of complex litigation for determination of complex status. If the case is deemed to be complex within the meaning of California Rules of Court 3.400 et seq., it will be randomly assigned to a complex judge at the designated complex courthouse. If the case is found not to be complex, it will be returned to an Independent Calendar Courtroom for all purposes.

FILED
Superior Court of California
County of Los Angeles

2020-SJ-002-00

FEB 24 2020

Sheriff R. Cader, Executive Officer/Clark
By J. A. A. Deputy
Corona Areno

SUPERIOR COURT OF THE STATE OF CALIFORNIA
FOR THE COUNTY OF LOS ANGELES

IN RE PERSONAL INJURY) CASE NO.:
COURT ("PI COURT") PROCEDURES)
SPRING STREET COURTHOUSE) FIRST AMENDED STANDING ORDER
(EFFECTIVE FEBRUARY 24, 2020)) RE: PERSONAL INJURY PROCEDURES
) AT THE SPRING STREET COURTHOUSE

ALL HEARINGS ARE SET IN THE DEPARTMENT AS
REFLECTED IN THE NOTICE OF CASE ASSIGNMENT

FINAL STATUS CONFERENCE:

DATE: _____ AT 10:00 A.M.

TRIAL:

DATE: _____ AT 8:30 A.M.

OSC RE DISMISSAL
(CODE CIV. PROC. § 583.210):

DATE: _____ AT 8:30 A.M.

TO EACH PARTY AND TO THE ATTORNEY OF RECORD FOR EACH PARTY:

Pursuant to the California Code of Civil Procedure ("C.C.P."), the California Rules of Court ("C.R.C.") and the Los Angeles County Court Rules ("Local Rules"), the Los Angeles Superior Court ("LASC" or "Court") HEREBY AMENDS AND SUPERSEDES THE SEPTEMBER 26, 2019 STANDING ORDER AND, GENERALLY ORDERS AS FOLLOWS IN THIS AND ALL OTHER GENERAL JURISDICTION PERSONAL INJURY ("PI") ACTIONS FILED IN THE CENTRAL DISTRICT.

28 ///

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1 I. To ensure proper assignment to a PI Court, plaintiff(s) must carefully fill out the Civil
2 Case Cover Sheet Addendum (form LACIV 109). The Court defines "personal injury" as: "an
3 unlimited civil case described on the Civil Case Cover Sheet Addendum and Statement of
4 Location (LACIV 109) as Motor Vehicle-Personal Injury/Property Damage/Wrongful Death;
5 Personal Injury/Property Damage/Wrongful Death-Uninsured Motorist; Product Liability
6 (other than asbestos or toxic/environmental); Medical Malpractice-Physicians & Surgeons;
7 Other Professional Health Care Malpractice; Premises Liability; Intentional Bodily
8 Injury/Property Damage/Wrongful Death; or Other Personal Injury/Property Damage/Wrongful
9 Death. An action for intentional infliction of emotional distress, defamation, civil
10 rights/discrimination, or malpractice (other than medical malpractice), is not included in this
11 definition. An action for injury to real property is not included in this definition" (Local Rule
12 2.3(a)(1) (A)).

13 Consistent with Local Rule 2.3(a)(1)(A), the Court will assign a case to the PI Courts if
14 plaintiff(s) checks any of the following boxes in the Civil Case Cover Sheet Addendum:

- 15 A7100 Motor Vehicle – Personal Injury/Property Damage/Wrongful Death
- 16 A7110 Personal Injury/Property Damage/Wrongful Death – Uninsured
17 Motorist
- 18 A7260 Product Liability (not asbestos or toxic/environmental)
- 19 A7210 Medical Malpractice – Physicians & Surgeons
- 20 A7240 Medical Malpractice – Other Professional Health Care Malpractice
- 21 A7250 Premises Liability (e.g., slip and fall)
- 22 A7230 Intentional Bodily Injury/Property Damage/Wrongful Death (e.g.,
23 assault, vandalism etc.)
- 24 A7220 Other Personal Injury/Property Damage/Wrongful Death

25 The Court will not assign cases to the PI Courts if plaintiff(s) checks any boxes elsewhere
26 in the Civil Case Cover Sheet Addendum (any boxes on pages two and three of that form).

27 The Court sets the above dates in this action in the PI Court as reflected in the Notice of
28 Case Assignment at the Spring Street Courthouse, 312 North Spring Street, Los Angeles, CA

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1 90012 (C.R.C. Rules 3.714(b)(3), 3.729).

2 **FILING OF DOCUMENTS**

3 2. With the exception of self-represented litigants or parties or attorneys that have obtained
4 an exemption from mandatory electronic filing, parties must electronically file documents.
5 Filings are no longer accepted via facsimile. The requirements for electronic filing are detailed
6 in the Court's operative General Order Re Mandatory Electronic Filing for Civil, available online
7 at www.lacourt.org (link on homepage).

8 **SERVICE OF SUMMONS AND COMPLAINT**

9 3. Plaintiff(s) shall serve the summons and complaint in this action upon defendant(s) as
10 soon as possible but no later than three years from the date when the complaint is filed
(C.C.P. § 583.210, subd. (a)). On the OSC re Dismissal date noted above, the PI Court will
12 dismiss the action and/or all unserved parties unless the plaintiff(s) shows cause why the action
13 or the unserved parties should not be dismissed (C.C.P. §§ 583.250; 581, subd. (b)(4)).

14 4. The Court sets the above trial and final status conference ("FSC") dates on the condition
15 that plaintiff(s) effectuate service on defendant(s) of the summons and complaint within six
16 months of filing the complaint.

17 5. The PI Court will dismiss the case without prejudice pursuant to Code of Civil Procedure
18 § 581 when no party appears for trial.

19 **STIPULATIONS TO CONTINUE TRIAL**

20 6. Provided that all parties agree (and there is no violation of the "five-year rule" (C.C.P.
21 § 583.310)), the parties may advance or continue any trial date in the PI Courts without showing
22 good cause or articulating any reason or justification for the change. To continue or advance a
23 trial date, the parties (or their counsel of record) should jointly execute and submit a Stipulation
24 to Continue Trial, FSC and Related Motion/Discovery Dates (form LACIV CTRL-242, available
25 on the court's website, Personal Injury Court link). The PI Courts schedule FSCs at 10:00 a.m.,
26 eight court days before the trial date. Parties seeking to continue the trial and FSC dates shall
27 file the stipulation at least eight court days before the FSC date. Parties seeking to advance the
28 trial and FSC dates shall file the stipulation at least eight court days before the proposed advanced

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1 FSC date (C.C.P. § 595.2; Govt. Code § 70617, subd. (c)(2)). In selecting a new trial date,
2 parties should avoid setting on any Monday, or the Tuesday following a court holiday. Parties
3 may submit a maximum of two stipulations to continue trial, for a total continuance of six
4 months. Subsequent requests to continue trial will be granted upon a showing of good cause by
5 noticed motion. This rule is retroactive so that any previously granted stipulation to continue
6 trial will count toward the maximum number of allowed continuances.

7 **NO CASE MANAGEMENT CONFERENCES**

8 7. The PI Courts do not conduct case management conferences. The parties need not file a
9 Case Management Statement.

10 **LAW AND MOTION**

11 8. Any and all electronically-filed documents must be text searchable and bookmarked.
12 (See operative General Order re Mandatory Electronic Filing in Civil).

13 **COURTESY COPIES REQUIRED**

14 9. Pursuant to the operative General Order re Mandatory Electronic Filing, courtesy
15 copies of certain documents must be submitted directly to the PI Court courtrooms at the
16 Spring Street Courthouse. The PI Courts also strongly encourage the parties filing and
17 opposing lengthy motions, such as motions for summary judgment/adjudication, to submit one
18 or more three-ring binders organizing the courtesy copy behind tabs. Any courtesy copies of
19 documents with declarations and/or exhibits must be tabbed (C.R.C. Rule 3.1110(f)). All
20 deposition excerpts referenced in briefs must be marked on the transcripts attached as exhibits
21 (C.R.C. Rule 3.1116(c)).

22 **RESERVATION HEARING DATE**

23 10. Parties must reserve hearing dates for motions in the PI Courts using the Court
24 Reservation System (CRS) available online at www.lncourt.org (link on homepage). After
25 reserving a motion hearing date, the reservation requestor must submit the papers for filing with
26 the reservation receipt number printed on the face page of the document under the caption and
27 attach the reservation receipt as the last page. Parties or counsel who are unable to utilize the
28 online CRS may reserve a motion hearing date by calling the PI courtroom, Monday through

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1 Friday, between 3:00 p.m. and 4:00 p.m.

2 **WITHDRAWAL OF MOTIONS**

3 11. California Rules of Court, Rule 3.1304(b) requires a moving party to notify the court
4 immediately if a matter will not be heard on the scheduled date. In keeping with that rule, the
5 PI Courts require parties to comply with Code of Civil Procedure section 472(a) with regard to
6 the amending of pleadings related to demurrers or motions to strike so that the PI Courts do not
7 needlessly prepare tentative rulings for these matters.

8 **DISCOVERY MOTIONS**

9 12. The purpose of an Informal Discovery Conference ("IDC") is to assist the parties to
10 resolve and/or narrow the scope of discovery disputes. Lead trial counsel on each side, or another
11 attorney with full authority to make binding agreements, must attend in person. The PI judges
12 have found that, in nearly every case, the parties amicably resolve disputes with the assistance
13 of the Court.

14 13. Parties must participate in an IDC before a Motion to Compel Further Responses to
15 Discovery will be heard unless the moving party submits evidence, by way of declaration, that
16 the opposing party has failed or refused to participate in an IDC. Scheduling or participating in
17 an IDC does not automatically extend any deadlines imposed by the Code of Civil Procedure for
18 noticing and filing discovery motions. Ideally, the parties should participate in an IDC before a
19 motion is filed because the IDC may avoid the necessity of a motion or reduce its scope. Because
20 of that possibility, attorneys are encouraged to stipulate to extend the 45 (or 60) day deadline for
21 filing a motion to compel further discovery responses in order to allow time to participate in an
22 IDC.

23 If parties do not stipulate to extend the deadlines, the moving party may file the motion
24 to avoid it being deemed untimely. However, the IDC must take place before the motion is
25 heard so it is suggested that the moving party reserve a date for the motion hearing that is at least
26 60 days after the date when the IDC reservation is made. Motions to Compel Further Discovery
27 Responses are heard at 10:00 a.m. If the IDC is not productive, the moving party may advance
28 the hearing on a Motion to Compel Further Discovery Responses on any available hearing date

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1 that complies with the notice requirements of the Code of Civil Procedure.
2 14. Parties must reserve IDC dates in the PI Courts using CRS, which is available online at
3 www.lacourt.org (link on homepage). Parties must meet and confer regarding the available dates
4 in CRS prior to accessing the system. After reserving the IDC date, the reservation requestor
5 must file and serve an Informal Discovery Conference Form for Personal Injury Courts (form
6 LACIV 239) at least 15 court days prior to the conference and attach the CRS reservation receipt
7 as the last page. The opposing party may file and serve a responsive IDC form, briefly setting
8 forth that party's response, at least ten court days prior to the IDC.

9 15. Time permitting, the PI Hub judges may be available to participate in IDCs to try to
10 resolve other types of discovery disputes.

11 EX PARTE APPLICATIONS

12 16. Under the California Rules of Court, courts may only grant *ex parte* relief upon a
13 showing, by admissible evidence, that the moving party will suffer "irreparable harm,"
14 "immediate danger," or where the moving party identifies "a statutory basis for granting relief
15 *ex parte*" (C.R.C. Rule 3.1202(c)). The PI Courts have no capacity to hear multiple *ex parte*
16 applications or to shorten time to add hearings to their fully booked motion calendars. The PI
17 Courts do not regard the Court's unavailability for timely motion hearings as an "immediate
18 danger" or threat of "irreparable harm" justifying *ex parte* relief. Instead of seeking *ex parte*
19 relief, the moving party should reserve the earliest available motion hearing date (even if it is
20 after the scheduled trial date) and file a motion to continue trial. Parties should also check
21 CRS from time to time because earlier hearing dates may become available as cases settle or
22 hearings are taken off calendar.

23 REQUEST FOR TRANSFER TO INDEPENDENT CALENDAR DEPARTMENT

24 17. Parties seeking to transfer a case from a PI Court to an Independent Calendar ("IC")
25 Court shall file and serve the Court's "Motion/Opposition/Stipulation to Transfer Complicated
26 Personal Injury Case to Independent Calendar Court" (form LACIV 238, available on the Court's
27 website under the PI Courts link). The PI Courts will transfer a matter to an IC Court if the case
28 is not a "Personal Injury" case as defined in this Order, or if it is "complicated." In determining

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1 whether a personal injury case is "complicated" the PI Courts will consider, among other things,
2 the number of pretrial hearings or the complexity of issues presented.

3 18. Parties opposing a motion to transfer have five court days to file an Opposition (using
4 the same LACIV 238 Motion to Transfer form).

5 19. The PI Courts will not conduct a hearing on any Motion to Transfer to IC Court. Although
6 the parties may stipulate to transfer a case to an Independent Calendar Department, the PI Courts
7 will make an independent determination whether to transfer the case or not.

8 **FINAL STATUS CONFERENCE**

9 20. Parties shall comply with the requirements of the PI Courts' operative Standing Order
10 Re Final Status Conference, which shall be served with the summons and complaint.

11 **JURY FEES**

12 21. Parties must pay jury fees no later than 365 calendar days after the filing of the initial
13 complaint (C. C. P. § 631, subd. (c)(2)).

14 **JURY TRIALS**

15 22. The PI Courts do not conduct jury trials. On the trial date, a PI Court will contact the
16 Master Calendar Court, Department One, in the Stanley Mosk Courthouse. Department One
17 will assign cases for trial to dedicated Civil Trial Courtrooms and designated Criminal
18 Courtrooms.

19 **SANCTIONS**

20 23. The Court has discretion to impose sanctions for any violation of this general order
21 (C.C.P. §§ 128.7, 187 and Gov. Code, § 68608, subd. (b)).

22

23

24

Dated: Feb. 24, 2020



SAMANTHA P. JESSNER
Supervising Judge of Civil Courts

25

26

27

28

1 2. **TRIAL DOCUMENTS TO BE FILED**

2 At least five calendar days prior to the Final Status Conference, the parties/counsel shall serve
3 and file the following Trial Readiness Documents:

4 **A. TRIAL BRIEFS (OPTIONAL)**

5 Each party/counsel may, but is not required to, file a trial brief succinctly identifying:

6 (1) the claims and defenses subject to litigation;
7 (2) the major legal issues (with supporting points and authorities);
8 (3) the relief claimed and calculation of damages sought; and
9 (4) any other information that may assist the court at trial.

10 **B. MOTIONS IN LIMINE**

11 Before filing motions in limine, the parties/counsel shall comply with the statutory notice
12 provisions of Code of Civil Procedure ("C.C.P.") Section 1005 and the requirements of Los Angeles
13 County Court Rule ("Local Rule") 3.57(a). The caption of each motion in limine shall concisely
14 identify the evidence that the moving party seeks to preclude. Parties filing more than one motion in
15 limine shall number them consecutively. Parties filing opposition and reply papers shall identify the
16 corresponding motion number in the caption of their papers.

17 **C. JOINT STATEMENT TO BE READ TO THE JURY**

18 For jury trials, the parties/counsel shall work together to prepare and file a joint written
19 statement of the case for the court to read to the jury (Local Rule 3.25(g)(4)).

20 **D. JOINT WITNESS LIST**

21 The parties/counsel shall work together to prepare and file a joint list of all witnesses that
22 each party intends to call, excluding impeachment and rebuttal witnesses (Local Rule 3.25(g)(5)).
23 The joint witness list shall identify each witness by name, specify which witnesses are experts,
24 estimate the length of the direct, cross examination and re-direct examination (if any) of each, and
25 include a total of the number of hours for all witness testimony. The parties/counsel shall identify all
26 potential witness scheduling issues and special requirements. Any party/counsel who seeks to elicit
27 testimony from a witness not identified on the witness list must first make a showing of good cause to
28 the trial court.

1 **E. LIST OF PROPOSED JURY INSTRUCTIONS**

2 **(JOINT AND CONTESTED)**

3 The parties/counsel shall jointly prepare and file a list of proposed jury instructions, organized
4 in numerical order, specifying the instructions upon which all sides agree and the contested
5 instructions, if any. The List of Proposed Jury Instructions must include a space by each instruction
6 for the judge to indicate whether the instruction was given.

7 **F. JURY INSTRUCTIONS**

8 **(JOINT AND CONTESTED)**

9 The parties/counsel shall prepare a complete set of full-text proposed jury instructions, editing
10 all proposed California Civil Jury Instructions and insert party name(s) and eliminate blanks,
11 brackets, and irrelevant material. The parties/counsel shall prepare special instructions in a format
12 ready for submission to the jury with the instruction number, title, and text only (i.e., there should be
13 no boxes or other indication on the printed instruction itself as to the requesting party).

14 **G. JOINT VERDICT FORM(S)**

15 The parties/counsel shall prepare and jointly file a proposed general verdict form or special
16 verdict form (with interrogatories) acceptable to all sides (Local Rule 3.25(g)(8)). If the
17 parties/counsel cannot agree on a joint verdict form, each party must separately file a proposed
18 verdict form.

19 **H. JOINT EXHIBIT LIST**

20 The parties/counsel shall prepare and file a joint exhibit list organized with columns
21 identifying each exhibit and specifying each party's evidentiary objections, if any, to admission of
22 each exhibit. The parties/counsel shall meet and confer in an effort to resolve objections to the
23 admissibility of each exhibit.

24 **I. PAGE AND LINE DESIGNATION FOR**
25 **DEPOSITION AND FORMER TESTIMONY**

26 If the parties/counsel intend to use deposition testimony or former trial testimony in lieu of
27 any witness's live testimony, the parties/counsel shall meet and confer and jointly prepare and file a
28 chart with columns for each of the following: 1) the page and line designations of the deposition or

1 former testimony requested for use, 2) objections, 3) counter-designations, 4) any responses thereto,
2 and 5) the Court's ruling.

3. **EVIDENTIAL EXHIBITS**

4 The parties/counsel shall jointly prepare (and be ready to temporarily lodge for inspection at
5 the FSC) three sets of tabbed, internally paginated by document, and properly-marked exhibits,
6 organized numerically in three-ring binders (a set for the Court, the Judicial Assistant and the
7 witnesses). The parties/counsel shall mark all non-documentary exhibits and insert a simple written
8 description of the exhibit behind the corresponding numerical tab in the exhibit binder. If the parties
9 have a joint signed exhibit list and electronic copies of their respective exhibits, then the
10 parties/counsel will not be required to produce exhibit binders at the FSC. However, the exhibit
11 binders will be required by the assigned trial judge when the trial commences. In the absence of
12 either a joint signed exhibit list or electronic copies, exhibit binders will be required to be produced
13 by all parties/counsel at the FSC.

14. **TRIAL BINDERS REQUIRED IN THE PI COURTS**

15 The parties/counsel shall jointly prepare (and be ready to temporarily lodge and include the
16 following for inspection at the FSC) the Trial Documents consisting of conformed copies (if
17 available), tabbed and organized into three-ring binders with a table of contents that includes the
18 following:

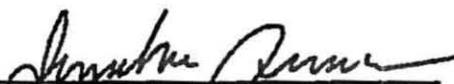
- 19 Tab A: Trial Briefs (Optional)
- 20 Tab B: Motions in Limine
- 21 Tab C: Joint Statement to Be Read to the Jury
- 22 Tab D: Joint Witness List
- 23 Tab E: Joint List of Jury Instructions (identifying the agreed upon and contested
24 Instructions)
- 25 Tab F: Joint and Contested Jury Instructions
- 26 Tab G: Joint and/or Contested Verdict Form(s)
- 27 Tab H: Joint Exhibit List

1 Tab I: Joint Chart of Page and Line Designation(s) for Deposition and
2 Former Testimony
3 Tab J: Copies of the Current Operative Pleadings (Including the operative complaint,
4 answer, cross-complaint, if any, and answer to any cross-complaint).
5 The parties/counsel shall organize motions in limine (tabbed in numerical order) behind Tab
6 B with the opposition papers and reply papers for each motion placed directly behind the moving
7 papers. The parties shall organize proposed jury instructions behind Tab F, with the agreed upon
8 instructions first in order followed by the contested instructions (including special instructions)
9 submitted by each side.

10 **5. FAILURE TO COMPLY WITH FSC OBLIGATIONS**

11 The court has discretion to require any party/counsel who fails or refuses to comply with this
12 Amended Standing Order to Show Cause why the Court should not impose monetary, evidentiary
13 and/or issue sanctions (including the entry of a default or the striking of an answer).

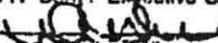
14
15 Dated: Feb. 24, 2020


16 _____
17 SAMANTHA P. JESSNER
18 Supervising Judge of Civil Courts
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FILED
Superior Court of California
County of Los Angeles

2021-SJ-018-00

OCT 08 2021

Sherri R. Carter, Executive Officer/Clark
By  Deputy
Lorraine Alvarado

SUPERIOR COURT OF THE STATE OF CALIFORNIA
FOR THE COUNTY OF LOS ANGELES – CENTRAL DISTRICT

In re Personal Injury Cases Assigned
to the Personal Injury Courts at the
Spring Street Courthouse

) SECOND AMENDED SUPPLEMENTAL
) STANDING ORDER RE COVID
) PROTECTIVE MEASURES RELATED TO
) FINAL STATUS CONFERENCES IN
) PERSONAL INJURY CASES AT THE
) SPRING STREET COURTHOUSE
)

In an effort to reduce the number of in-person appearances in the Personal Injury ("PI") courtrooms located in the Spring Street courthouse and to prevent the transmission of the COVID-19 virus, the court hereby issues this supplemental order to the Third Amended Standing Order re: Final Status Conference Personal Injury Courts dated February 24, 2020 ("Operative PI FSC Order").

1. ELECTRONIC TRIAL BINDERS

As set forth in the Operative PI FSC Order, parties/counsel must file and serve Trial Readiness Documents at least five calendar days prior to the FSC. Instead of providing the court that will be conducting the FSC with the trial binders as described in the Operative PI FSC Order and appearing in person, parties/counsel are ordered to provide the trial binders in electronic form. This will allow parties and attorneys to appear remotely for the final status conference and provide the court with the opportunity to review the trial binders to determine whether the parties/counsel are ready for trial. Hard copies of the binders prepared in accordance with the Operative PI FSC Order will continue to be required for the trial courtroom.

///

Page 1 of 3

1 **2. REQUIREMENTS OF ELECTRONIC TRIAL BINDERS**

2 At least two court days before the FSC, parties/counsel must submit via email a joint
3 electronic trial binder to the courtroom conducting the FSC as follows:

- 4 a. The parties/counsel must submit in one PDF the joint statement of the case,
5 joint witness list, joint list of jury instructions, full-text joint and contested jury
6 instructions, joint and/or contested verdict form(s), joint exhibit list, and joint
7 deposition designation chart as listed in paragraph 4 of the Operative PI FSC
8 Order.
- 9 b. The trial briefs and motions in limine, oppositions, and replies, if any, must be
10 submitted in a separate PDF.
- 11 c. The PDFs must be text searchable.
- 12 d. The PDFs must be bookmarked which is essentially an electronic tab so that
13 the FSC judge can easily find and navigate among the trial documents.
14 (See <https://helpx.adobe.com/acrobat/using/page-thumbnails-bookmarks-pdfs.html> and/or <https://support.microsoft.com/en-us/office/> for bookmarking
15 instructions).
- 16 e. The PDFs must be emailed to the applicable email address listed below:
17 Department 27 at sscdept27FSC@LACourt.org
18 Department 28 at sscdept28FSC@LACourt.org
19 Department 29 at sscdept29FSC@LACourt.org
20 Department 30 at sscdept30FSC@LACourt.org
21 Department 31 at sscdept31FSC@LACourt.org
22 Department 32 at sscdept32FSC@LACourt.org
23 f. The subject line in the email must include identifying case information as
24 follows:
25 [Insert Case Number] Trial Readiness Binder, FSC, [Insert MM/DD/YEAR of
26 Hearing Date] (e.g. 19STCV00001 Trial Readiness Binder, FSC 01/11/2021).

- g. Each email should have two PDFs attached – one containing the Trial Readiness documents and the other containing the trial briefs and motions in limine, if applicable.
- h. The parties need not submit the evidentiary exhibit binders at the FSC. However, the parties shall prepare the exhibit binders as required in paragraph 5 of the Operative PI FSC Order and be prepared to represent to the court that they have been properly prepared. Hard copies of the exhibit binders will be required for trial.

3. FAILURE TO COMPLY WITH FSC OBLIGATIONS

10 The court has discretion to require any party/counsel who fails or refuses to comply
11 with this Supplemental Standing Order to show cause why the Court should not impose
12 monetary, evidentiary and/or issue sanctions (including the entry of a default or the striking
13 of an answer). In addition, failure to timely and fully comply with this order may result in the
14 case not being assigned a trial courtroom by Dept. 1.

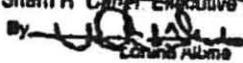
17 | Dated: 10/8/2021

Dan Brown

**David J. Cowan
Supervising Judge, Civil
Los Angeles Superior Court**

FILED 2021-SJ-008-00
Superior Court of California
County of Los Angeles

JUN 28 2021

Shari R. Carter - Executive Officer/Clerk
By:  Deputy
Court Clerk At Large

SUPERIOR COURT OF THE STATE OF CALIFORNIA
FOR THE COUNTY OF LOS ANGELES

IN RE PERSONAL INJURY CASES) SIXTH AMENDED STANDING ORDER
ASSIGNED TO PERSONAL INJURY) RE: MANDATORY SETTLEMENT
COURTROOMS AT THE SPRING STREET) CONFERENCE
COURTHOUSE) (Effective June 21, 2021)

TO EACH PARTY AND TO THE ATTORNEY OF RECORD FOR EACH PARTY:

Pursuant to California Code of Civil Procedure, the California Rules of Court and the Los Angeles Court Rules, the Los Angeles Superior Court (Court) HEREBY AMENDS AND SUPERSEDES THE FEBRUARY 24, 2020 FIFTH AMENDED STANDING ORDER, AND THE COURT HEREBY ISSUES THE FOLLOWING SIXTH AMENDED STANDING ORDER:

The Court orders the parties to participate in a virtual Mandatory Settlement Conference (MSC) supervised by a judge and staffed by volunteer attorneys who have significant experience in handling these types of cases and are members of the American Board of Trial Advocates, the Association of Southern California Defense Counsel, the Consumer Attorneys Association of Los Angeles, and/or the Beverly Hills Bar Association, and have continuing professional interest as officers of the court in its successful operation.

1. Plaintiff's counsel shall within two (2) court days of the Court's Order of an MSC access the ResolveLawLA website at www.resolvelawla.com to create an account and register the case for MSC. Plaintiff's counsel must coordinate with defense counsel and select a mutually agreed upon date and time for the MSC prior to the trial date. Plaintiff's counsel shall also provide the name, email address, and phone number for defense counsel when registering the case for an MSC.

2021-SJ-008-00

1 2. A mandatory settlement conference statement shall be lodged by each party with the
2 ResolveLawLA website and served on all parties not less than five (5) court days before the
3 scheduled MSC. The settlement conference statement shall be limited to five (5) pages on
4 the MSC Brief and ten (10) pages for exhibits. ResolveLawLA MSCs are available at 9 a.m.
5 and 1:30 p.m. Monday through Friday, excluding court holidays, and are conducted via
6 Zoom.

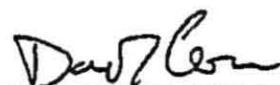
7 3. Pursuant to California Rules of Court, Rule 3.1380(b) and Los Angeles Superior Court Rule
8 3.25(d), trial counsel, the parties and persons with full authority to settle the case (including
9 insurance company representatives) must attend virtually via the website unless a judge has
10 excused the virtual appearance for good cause. Once defense counsel is notified that the
11 matter has been scheduled for a remote MSC, defense counsel shall create their own login to
12 the resolvelawla.com system, and shall list all parties, party representatives and insurance
13 adjusters' names, phone numbers, and emails where indicated. In the event the MSC needs
14 to be canceled, it must be canceled through the ResolveLawLA system.

15 4. If the case settles prior to the scheduled MSC, Plaintiff's counsel shall forthwith notify the
16 courtroom to which the case is assigned of such settlement. The parties should also document
17 their settlement agreement in a writing signed by all parties. Upon receiving notification,
18 the ResolveLawLA system will send notifications via text and/or email and will include a
19 Zoom link for counsel, the parties, and insurance representatives to join the remote MSC.

20 5. The Court has the discretion to require any party and/or counsel who fails or refuses to
21 comply with this order, to show cause why the Court should not impose monetary sanctions.

22 IT IS SO ORDERED.

23 Dated: 6/23/21



24 _____
25 Judge David J. Cowan
26 Supervising Judge, Civil Division
27
28

VOLUNTARY EFFICIENT LITIGATION STIPULATIONS



Superior Court of California
County of Los Angeles

LACBA

Los Angeles County
Bar Association
Litigation Section

Los Angeles County
Bar Association Labor and
Employment Law Section



Consumer Attorneys
Association of Los Angeles



Southern California
Defense Counsel



Association of
Business Trial Lawyers



California Employment
Lawyers Association

The Early Organizational Meeting Stipulation, Discovery Resolution Stipulation, and Motions in Limine Stipulation are voluntary stipulations entered into by the parties. The parties may enter into one, two, or all three of the stipulations; however, they may not alter the stipulations as written, because the Court wants to ensure uniformity of application. These stipulations are meant to encourage cooperation between the parties and to assist in resolving issues in a manner that promotes economic case resolution and judicial efficiency.

The following organizations endorse the goal of promoting efficiency in litigation and ask that counsel consider using these stipulations as a voluntary way to promote communications and procedures among counsel and with the court to fairly resolve issues in their cases.

◆ Los Angeles County Bar Association Litigation Section ◆

◆ Los Angeles County Bar Association
Labor and Employment Law Section ◆

◆ Consumer Attorneys Association of Los Angeles ◆

◆ Southern California Defense Counsel ◆

◆ Association of Business Trial Lawyers ◆

◆ California Employment Lawyers Association ◆

NAME AND ADDRESS OF ATTORNEY OR PARTY WITHOUT ATTORNEY	STATE BAR NUMBER	Reserved for Clerk's File Stamp
TELEPHONE NO.: E-MAIL ADDRESS (Optional): ATTORNEY FOR (Name):	FAX NO. (Optional):	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF LOS ANGELES		
COURTHOUSE ADDRESS:		
PLAINTIFF:		
DEFENDANT:		
STIPULATION – EARLY ORGANIZATIONAL MEETING		CASE NUMBER:

This stipulation is intended to encourage cooperation among the parties at an early stage in the litigation and to assist the parties in efficient case resolution.

The parties agree that:

1. The parties commit to conduct an initial conference (in-person or via teleconference or via videoconference) within 15 days from the date this stipulation is signed, to discuss and consider whether there can be agreement on the following:
 - a. Are motions to challenge the pleadings necessary? If the issue can be resolved by amendment as of right, or if the Court would allow leave to amend, could an amended complaint resolve most or all of the issues a demurrer might otherwise raise? If so, the parties agree to work through pleading issues so that a demurrer need only raise issues they cannot resolve. Is the issue that the defendant seeks to raise amenable to resolution on demurrer, or would some other type of motion be preferable? Could a voluntary targeted exchange of documents or information by any party cure an uncertainty in the pleadings?
 - b. Initial mutual exchanges of documents at the "core" of the litigation. (For example, in an employment case, the employment records, personnel file and documents relating to the conduct in question could be considered "core." In a personal injury case, an incident or police report, medical records, and repair or maintenance records could be considered "core.");
 - c. Exchange of names and contact information of witnesses;
 - d. Any insurance agreement that may be available to satisfy part or all of a judgment, or to indemnify or reimburse for payments made to satisfy a judgment;
 - e. Exchange of any other information that might be helpful to facilitate understanding, handling, or resolution of the case in a manner that preserves objections or privileges by agreement;
 - f. Controlling issues of law that, if resolved early, will promote efficiency and economy in other phases of the case. Also, when and how such issues can be presented to the Court;
 - g. Whether or when the case should be scheduled with a settlement officer, what discovery or court ruling on legal issues is reasonably required to make settlement discussions meaningful, and whether the parties wish to use a sitting judge or a private mediator or other options as

SHORT TITLE	CASE NUMBER
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discussed in the "Alternative Dispute Resolution (ADR) Information Package" served with the complaint;

- h. Computation of damages, including documents, not privileged or protected from disclosure, on which such computation is based;
- i. Whether the case is suitable for the Expedited Jury Trial procedures (see information at www.lacourt.org under "Civil" and then under "General Information").
- 2. The time for a defending party to respond to a complaint or cross-complaint will be extended to _____ for the complaint, and _____ for the cross-complaint, which is comprised of the 30 days to respond under Government Code § 68816(b), and the 30 days permitted by Code of Civil Procedure section 1054(a), good cause having been found by the Civil Supervising Judge due to the case management benefits provided by this Stipulation. A copy of the General Order can be found at www.lacourt.org under "Civil", click on "General Information", then click on "Voluntary Efficient Litigation Stipulations".
- 3. The parties will prepare a joint report titled "Joint Status Report Pursuant to Initial Conference and Early Organizational Meeting Stipulation, and if desired, a proposed order summarizing results of their meet and confer and advising the Court of any way it may assist the parties' efficient conduct or resolution of the case. The parties shall attach the Joint Status Report to the Case Management Conference statement, and file the documents when the CMC statement is due.
- 4. References to "days" mean calendar days, unless otherwise noted. If the date for performing any act pursuant to this stipulation falls on a Saturday, Sunday or Court holiday, then the time for performing that act shall be extended to the next Court day

The following parties stipulate:

Date:	
(TYPE OR PRINT NAME)	(ATTORNEY FOR PLAINTIFF)
Date:	
(TYPE OR PRINT NAME)	(ATTORNEY FOR DEFENDANT)
Date:	
(TYPE OR PRINT NAME)	(ATTORNEY FOR DEFENDANT)
Date:	
(TYPE OR PRINT NAME)	(ATTORNEY FOR _____)
Date:	
(TYPE OR PRINT NAME)	(ATTORNEY FOR _____)
Date:	
(TYPE OR PRINT NAME)	(ATTORNEY FOR _____)

NAME AND ADDRESS OF ATTORNEY OR PARTY WITHOUT ATTORNEY	STATE BAR NUMBER	(Reserved for Clerk's File Stamp)
TELEPHONE NO.: E-MAIL ADDRESS (Optional): ATTORNEY FOR (Name): SUPERIOR COURT OF CALIFORNIA, COUNTY OF LOS ANGELES COURTHOUSE ADDRESS:	FAX NO. (Optional):	
PLAINTIFF:		
DEFENDANT:		CASE NUMBER:
STIPULATION – DISCOVERY RESOLUTION		

This stipulation is intended to provide a fast and informal resolution of discovery issues through limited paperwork and an informal conference with the Court to aid in the resolution of the issues.

The parties agree that:

1. Prior to the discovery cut-off in this action, no discovery motion shall be filed or heard unless the moving party first makes a written request for an Informal Discovery Conference pursuant to the terms of this stipulation.
2. At the Informal Discovery Conference the Court will consider the dispute presented by parties and determine whether it can be resolved informally. Nothing set forth herein will preclude a party from making a record at the conclusion of an Informal Discovery Conference, either orally or in writing.
3. Following a reasonable and good faith attempt at an informal resolution of each issue to be presented, a party may request an Informal Discovery Conference pursuant to the following procedures:
 - a. The party requesting the Informal Discovery Conference will:
 - i. File a Request for Informal Discovery Conference with the clerk's office on the approved form (copy attached) and deliver a courtesy, conformed copy to the assigned department;
 - ii. Include a brief summary of the dispute and specify the relief requested; and
 - iii. Serve the opposing party pursuant to any authorized or agreed method of service that ensures that the opposing party receives the Request for Informal Discovery Conference no later than the next court day following the filing.
 - b. Any Answer to a Request for Informal Discovery Conference must:
 - i. Also be filed on the approved form (copy attached);
 - ii. Include a brief summary of why the requested relief should be denied;

SHORT TITLE	CASE NUMBER

- iii. Be filed within two (2) court days of receipt of the Request; and
- iv. Be served on the opposing party pursuant to any authorized or agreed upon method of service that ensures that the opposing party receives the Answer no later than the next court day following the filing.
- c. No other pleadings, including but not limited to exhibits, declarations, or attachments, will be accepted.
- d. If the Court has not granted or denied the Request for Informal Discovery Conference within ten (10) days following the filing of the Request, then it shall be deemed to have been denied. If the Court acts on the Request, the parties will be notified whether the Request for Informal Discovery Conference has been granted or denied and, if granted, the date and time of the Informal Discovery Conference, which must be within twenty (20) days of the filing of the Request for Informal Discovery Conference.
- e. If the conference is not held within twenty (20) days of the filing of the Request for Informal Discovery Conference, unless extended by agreement of the parties and the Court, then the Request for the Informal Discovery Conference shall be deemed to have been denied at that time.

4. If (a) the Court has denied a conference or (b) one of the time deadlines above has expired without the Court having acted or (c) the Informal Discovery Conference is concluded without resolving the dispute, then a party may file a discovery motion to address unresolved issues.

5. The parties hereby further agree that the time for making a motion to compel or other discovery motion is tolled from the date of filing of the Request for Informal Discovery Conference until (a) the request is denied or deemed denied or (b) twenty (20) days after the filing of the Request for Informal Discovery Conference, whichever is earlier, unless extended by Order of the Court.

It is the understanding and intent of the parties that this stipulation shall, for each discovery dispute to which it applies, constitute a writing memorializing a "specific later date to which the propounding [or demanding or requesting] party and the responding party have agreed in writing," within the meaning of Code Civil Procedure sections 2030.300(c), 2031.320(c), and 2033.290(c).

- 6. Nothing herein will preclude any party from applying ex parte for appropriate relief, including an order shortening time for a motion to be heard concerning discovery.
- 7. Any party may terminate this stipulation by giving twenty-one (21) days notice of intent to terminate the stipulation.
- 8. References to "days" mean calendar days, unless otherwise noted. If the date for performing any act pursuant to this stipulation falls on a Saturday, Sunday or Court holiday, then the time for performing that act shall be extended to the next Court day.

SHORT TITLE	CASE NUMBER

The following parties stipulate:

Date:

(TYPE OR PRINT NAME)

- > _____ (ATTORNEY FOR PLAINTIFF)
- > _____ (ATTORNEY FOR DEFENDANT)
- > _____ (ATTORNEY FOR DEFENDANT)
- > _____ (ATTORNEY FOR DEFENDANT)
- > _____ (ATTORNEY FOR _____)
- > _____ (ATTORNEY FOR _____)
- > _____ (ATTORNEY FOR _____)

NAME AND ADDRESS OF ATTORNEY OR PARTY WITHOUT ATTORNEY	STATE BAR NUMBER	Reserved for Clerk's File Stamp
TELEPHONE NO.: E-MAIL ADDRESS (Optional): ATTORNEY FOR (Name):	FAX NO. (Optional):	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF LOS ANGELES COURTHOUSE ADDRESS:		
PLAINTIFF:		
DEFENDANT:		
INFORMAL DISCOVERY CONFERENCE (pursuant to the Discovery Resolution Stipulation of the parties)		CASE NUMBER

1. This document relates to:
 - Request for Informal Discovery Conference
 - Answer to Request for Informal Discovery Conference
2. Deadline for Court to decide on Request: _____ (Insert date 10 calendar days following filing of the Request).
3. Deadline for Court to hold Informal Discovery Conference: _____ (Insert date 20 calendar days following filing of the Request).
4. For a Request for Informal Discovery Conference, briefly describe the nature of the discovery dispute, including the facts and legal arguments at issue. For an Answer to Request for Informal Discovery Conference, briefly describe why the Court should deny the requested discovery, including the facts and legal arguments at issue.

NAME AND ADDRESS OF ATTORNEY OR PARTY WITHOUT ATTORNEY	STATE BAR NUMBER	Reserved for Clerk's File Stamp
TELEPHONE NO.: E-MAIL ADDRESS (Optional): ATTORNEY FOR (Name):	FAX NO. (Optional):	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF LOS ANGELES COURTHOUSE ADDRESS:		
PLAINTIFF:		
DEFENDANT:		
STIPULATION AND ORDER – MOTIONS IN LIMINE		CASE NUMBER:

This stipulation is intended to provide fast and informal resolution of evidentiary issues through diligent efforts to define and discuss such issues and limit paperwork.

The parties agree that:

1. At least _____ days before the final status conference, each party will provide all other parties with a list containing a one paragraph explanation of each proposed motion in limine. Each one paragraph explanation must identify the substance of a single proposed motion in limine and the grounds for the proposed motion.
2. The parties thereafter will meet and confer, either in person or via teleconference or videoconference, concerning all proposed motions in limine. In that meet and confer, the parties will determine:
 - a. Whether the parties can stipulate to any of the proposed motions. If the parties so stipulate, they may file a stipulation and proposed order with the Court.
 - b. Whether any of the proposed motions can be briefed and submitted by means of a short joint statement of issues. For each motion which can be addressed by a short joint statement of issues, a short joint statement of issues must be filed with the Court 10 days prior to the final status conference. Each side's portion of the short joint statement of issues may not exceed three pages. The parties will meet and confer to agree on a date and manner for exchanging the parties' respective portions of the short joint statement of issues and the process for filing the short joint statement of issues.
3. All proposed motions in limine that are not either the subject of a stipulation or briefed via a short joint statement of issues will be briefed and filed in accordance with the California Rules of Court and the Los Angeles Superior Court Rules.

SHORT TITLE	CASE NUMBER
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The following parties stipulate:

Date:

Date: _____ (TYPE OR PRINT NAME)

➤ _____

(ATTORNEY FOR PLAINTIFF)

Date: _____ (TYPE OR PRINT NAME)

➤ _____

(ATTORNEY FOR DEFENDANT)

Date: _____ (TYPE OR PRINT NAME)

➤ _____

(ATTORNEY FOR DEFENDANT)

Date: _____ (TYPE OR PRINT NAME)

➤ _____

(ATTORNEY FOR DEFENDANT)

Date: _____ (TYPE OR PRINT NAME)

➤ _____

(ATTORNEY FOR _____)

Date: _____ (TYPE OR PRINT NAME)

➤ _____

(ATTORNEY FOR _____)

Date: _____ (TYPE OR PRINT NAME)

➤ _____

(ATTORNEY FOR _____)

THE COURT SO ORDERS.

Date: _____

_____ JUDICIAL OFFICER

FILED
LOS ANGELES SUPERIOR COURT

MAY 11 2011

JOHN A. CLARKE, CLERK
N. Navarro
BY NANCY NAVARRO, DEPUTY

**SUPERIOR COURT OF THE STATE OF CALIFORNIA
FOR THE COUNTY OF LOS ANGELES**

**General Order Re
Use of Voluntary Efficient Litigation
Stipulations**) ORDER PURSUANT TO CCP 1054(a),
EXTENDING TIME TO RESPOND BY
30 DAYS WHEN PARTIES AGREE
TO EARLY ORGANIZATIONAL
MEETING STIPULATION

Whereas the Los Angeles Superior Court and the Executive Committee of the Litigation Section of the Los Angeles County Bar Association have cooperated in drafting "Voluntary Efficient Litigation Stipulations" and in proposing the stipulations for use in general jurisdiction civil litigation in Los Angeles County;

Whereas the Los Angeles County Bar Association Litigation Section; the Los Angeles County Bar Association Labor and Employment Law Section; the Consumer Attorneys Association of Los Angeles; the Association of Southern California Defense Counsel; the Association of Business Trial Lawyers of Los Angeles; and the California Employment Lawyers Association all "endorse the goal of promoting efficiency in litigation, and ask that counsel consider using these stipulations as a voluntary way to promote communications and procedures among counsel and with the court to fairly resolve issues in their cases;"

1 Whereas the Early Organizational Meeting Stipulation is intended to encourage
2 cooperation among the parties at an early stage in litigation in order to achieve
3 litigation efficiencies;

4 Whereas it is intended that use of the Early Organizational Meeting Stipulation
5 will promote economic case resolution and judicial efficiency;

6 Whereas, in order to promote a meaningful discussion of pleading issues at the
7 Early Organizational Meeting and potentially to reduce the need for motions to
8 challenge the pleadings, it is necessary to allow additional time to conduct the Early
9 Organizational Meeting before the time to respond to a complaint or cross complaint
10 has expired;

11 Whereas Code of Civil Procedure section 1054(a) allows a judge of the court in
12 which an action is pending to extend for not more than 30 days the time to respond to
13 a pleading "upon good cause shown";

14 Now, therefore, this Court hereby finds that there is good cause to extend for 30
15 days the time to respond to a complaint or to a cross complaint in any action in which
16 the parties have entered into the Early Organizational Meeting Stipulation. This finding
17 of good cause is based on the anticipated judicial efficiency and benefits of economic
18 case resolution that the Early Organizational Meeting Stipulation is intended to
19 promote.

20 IT IS HEREBY ORDERED that, in any case in which the parties have entered
21 into an Early Organizational Meeting Stipulation, the time for a defending party to
22 respond to a complaint or cross complaint shall be extended by the 30 days permitted
23



Superior Court of California, County of Los Angeles

ALTERNATIVE DISPUTE RESOLUTION (ADR) INFORMATION PACKAGE

THE PLAINTIFF MUST SERVE THIS ADR INFORMATION PACKAGE ON EACH PARTY WITH THE COMPLAINT.

CROSS-COMPLAINANTS must serve this ADR Information Package on any new parties named to the action with the cross-complaint.

What Is ADR?

ADR helps people find solutions to their legal disputes without going to trial. The main types of ADR are negotiation, mediation, arbitration, and settlement conferences. When ADR is done by phone, videoconference or computer, it may be called Online Dispute Resolution (ODR). These alternatives to litigation and trial are described below.

Advantages of ADR

- **Saves Time:** ADR is faster than going to trial.
- **Saves Money:** Parties can save on court costs, attorney's fees, and witness fees.
- **Keeps Control (with the parties):** Parties choose their ADR process and provider for voluntary ADR.
- **Reduces Stress/Protects Privacy:** ADR is done outside the courtroom, in private offices, by phone or online.

Disadvantages of ADR

- **Costs:** If the parties do not resolve their dispute, they may have to pay for ADR, litigation, and trial.
- **No Public Trial:** ADR does not provide a public trial or a decision by a judge or jury.

Main Types of ADR

1. **Negotiation:** Parties often talk with each other in person, or by phone or online about resolving their case with a settlement agreement instead of a trial. If the parties have lawyers, they will negotiate for their clients.
2. **Mediation:** In mediation, a neutral mediator listens to each person's concerns, helps them evaluate the strengths and weaknesses of their case, and works with them to try to create a settlement agreement that is acceptable to all. Mediators do not decide the outcome. Parties may go to trial if they decide not to settle.

Mediation may be appropriate when the parties

- want to work out a solution but need help from a neutral person.
- have communication problems or strong emotions that interfere with resolution.

Mediation may not be appropriate when the parties

- want a public trial and want a judge or jury to decide the outcome.
- lack equal bargaining power or have a history of physical/emotional abuse.

How to Arrange Mediation in Los Angeles County

Mediation for civil cases is voluntary and parties may select any mediator they wish. Options include:

a. The Civil Mediation Vendor Resource List

If all parties in an active civil case agree to mediation, they may contact these organizations to request a "Resource List Mediation" for mediation at reduced cost or no cost (for selected cases).

- ADR Services, Inc. Case Manager Elizabeth Sanchez, [\(elizabeth@adrservices.com\)](mailto:elizabeth@adrservices.com) (949) 863-9800
- JAMS, Inc. Assistant Manager Reggie Joseph, [\(RJoseph@jamsadr.com\)](mailto:RJoseph@jamsadr.com) (310) 309-6209
- Mediation Center of Los Angeles Program Manager info@mediationLA.org (833) 476-9145

These organizations cannot accept every case and they may decline cases at their discretion. They may offer online mediation by video conference for cases they accept. Before contacting these organizations, review important information and FAQs at www.lacourt.org/ADR.Res.List

NOTE: The Civil Mediation Vendor Resource List program does not accept family law, probate or small claims cases.

b. Los Angeles County Dispute Resolution Programs

<https://hrc.lacounty.gov/wp-content/uploads/2020/05/DRP-Fact-Sheet-23October19-Current-as-of-October-2019-1.pdf>

Day of trial mediation programs have been paused until further notice.

Online Dispute Resolution (ODR). Parties in small claims and unlawful detainer (eviction) cases should carefully review the Notice and other information they may receive about (ODR) requirements for their case.

c. Mediators and ADR and Bar organizations that provide mediation may be found on the internet.

3. Arbitration: Arbitration is less formal than trial, but like trial, the parties present evidence and arguments to the person who decides the outcome. In "binding" arbitration, the arbitrator's decision is final; there is no right to trial. In "nonbinding" arbitration, any party can request a trial after the arbitrator's decision. For more information about arbitration, visit <http://www.courts.ca.gov/programs-adr.htm>

4. Mandatory Settlement Conferences (MSC): MSCs are ordered by the Court and are often held close to the trial date or on the day of trial. The parties and their attorneys meet with a judge or settlement officer who does not make a decision but who instead assists the parties in evaluating the strengths and weaknesses of the case and in negotiating a settlement. For information about the Court's MSC programs for civil cases, visit <http://www.lacourt.org/division/civil/C10047.aspx>

Los Angeles Superior Court ADR website: <http://www.lacourt.org/division/civil/C10109.aspx>
For general information and videos about ADR, visit <http://www.courts.ca.gov/programs-adr.htm>

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